**Madrone Hospice, Inc Donor Privacy Policy**

Madrone Hospice, Inc is committed to respecting the privacy of our donors.

**Information Collected.**
Here are the types of donor information that we collect and maintain:
∙ contact information: name, organization/company, address, phone number, email address
∙ donation information: amounts donated, date of donation(s), and method of donation

**How Information is Used.**
Madrone Hospice, Inc uses your data to maintain records of donations, send acknowledgements, mail year-end tax statements, send newsletters, notices and direct mail pieces, and for internal marketing purposes. We normally add you to our mailing list, unless you request otherwise. Donors, sponsors, advertisers, and foundation sponsors are listed in our Annual Report and event programs. Credit card numbers are NOT retained once processed. Our website has an SSL certificate.

**No Sharing of Personal Information.**
Madrone Hospice, Inc will not sell, rent, trade or transfer your personal information to outside organizations. Use of donor information will be limited to the internal purposes of Madrone Hospice, Inc. We take all precautions to secure your information, but this may not prevent all losses, Madrone Hospice, Inc are not responsible for any damages or liabilities relating to security failures. If you wish to be removed from any of our mailing lists, please send an email to info@madronhospice.org to request removal.

Policy updated: 2/11/2023